

INFORMATION BULLETIN

WELFARE-TO-WORK

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Date: June 18, 2001

Expiration Date: 12/31/01
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TO: WELFARE-TO-WORK COMMUNITY

SUBJECT: JTA SYSTEM VERSION 4.12 RELEASE

The purpose of this information bulletin is to inform you that the Workforce Investment Division (WID) will release the Job Training Automation (JTA) System Version 4.12 on the weekend of June 15, 2001. The JTA system software will be available beginning Monday, June 18, 2001. A detailed description of the software changes is attached.

Note To Timeshare JTA System Users—This release will be installed over the weekend. Please do not access your system from Friday, June 15, 2001, at 6 p.m. through Monday, June 18, 2001, at 8 a.m.

Note To Standalone JTA System Users—The release files can be accessed from the Shasta County Private Industry Council's server site on Wednesday June 20, 2001. Release 4.11 must be installed prior to the installation of this release.

This release includes one new WIA screen:

- PWSL (Print WIA Selective Service Listing)

This program will be added to the DEFAULT/DEFAULT menu group and access level, and system administrators are responsible for ensuring that local staff is given access to this new screen as appropriate.

This release also includes changes to the Welfare to Work (WtW) module that are a result of new reporting requirements by the Department of Labor. A new section has been added to the WtW participant report that will display characteristics such as gender and race. Please note that this section will count only those participants with a first date participant served of July 1, 2000, or later.

This release also includes Base Wage information from the Labor Market Information Division (LMID) for both WIA and WtW participants. This information is made accessible to Local Workforce Investment Boards.

Should you have any questions regarding this JTA system release, please call the JTA Help Desk at (916) 653-0202.

/S/ BILL BURKE
Chief

Attachment

**WORKFORCE INVESTMENT ACT (WIA) RELEASE NOTES
LOCAL WORKFORCE INVESTMENT BOARD (LWIB) RELEASE 4.12**

WIA System**New Programs:****Log # 5212 PWSL(Print WIA Selective Service Listing)**

This new program provides a report that will display all participants who are in the current age range for selective service registration (18-27) but who are not registered for selective service. This report prints using the 'landscape compressed' printing format.

Modified Programs:**Log # 5249, 5250 EWIE (Enter WIA Enrollment Form)
5255 LWIA (Load WIA Activity Form)**

These programs are modified to:

- Change an existing edit that was requiring provider and program codes incorrectly. These fields are now required only for activity type '3' and grant type 51, 52 (adults and dislocated workers)
- Allow access to the enrollment/registration form for updates if the provider or program code has been removed from the Eligible Training Provider List (ETPL)
- Prevent the creation of more than one case under the same grant code for the same application.

**Log # 5251 LWIA (Load WIA Activity)
 LWIG (Load Workforce Investment Goals)
 LWIT (Load WIA Exit Form)**

These programs are modified to load properly by getting to the JTABASE directory at runtime.

Log # 5235 EWIR (Enter WIA Application Form)

This program was changed to find the load files in the appropriate bridge directory.

Welfare to Work System

Modified Programs:

Log # 5235 EWRF(Enter WtW Registration Form)

These programs are modified to:

- Change field 44, 10% Window, from a required field to a SKIP field if the application date is 10/01/2000 or later. (This field is not applicable to eligibility under the WtW Amendments.)
- Allow the entry of more than one ethnicity, up to six, in field 46, Ethnicity.
- Prevent the entry of duplicate ethnic codes for the same application.

Log # 5236 PWRF(Print WtW Registration Form)

This program is modified to display up to six ethnicity fields as entered on the EWRF.

Log # 5237 XWPD (Extract WtW Individual Participant Data)

This program is modified to extract up to 6 ethnicity codes and to extract data for grant codes 800-899 only.

Log # 5239 EMAF (Enter Monthly Activity Form)

These programs are modified to change the field Total Expenditures under item 04 to optional instead of required. Entering a "0" dollar amount is no longer necessary.

Log # 5240 PMAR(Print WtW Monthly Activity Report)

This program is changed to add a prompt at the bottom of the screen that will ask, "Include only originating activities? (Y/N)". If option "Y" is chosen, the report will display only those activities that have the first agency/activity combination for the participant served.

Log # 5241 PWPR (Print WtW Participant Report)

This program is modified to:

- Add more detail to the Total Participants Served under the 70% eligibility category. "Long-term TANF Recipients/TANF Exhaustees" and "Non-Custodial Parents" will display as separate categories.
- Add more detail to the Total Participants Served under the 30% eligibility category. "TANF Recipient with Characteristics of Long-term Welfare", "Former Foster Care Participants" and "Custodial Parent with Income Below 100% Poverty" will display as separate categories.

- Change the process for counting employment information. Sector Type 4 (Employed in Unsubsidized Employment When Entering WtW) will count only if Sector Type 3 (Placed in Unsubsidized Employment) does not exist. In addition, the report will count Sector Type 2 (Placed in Subsidized Employment) only if Sector Type 4 does not exist.
- Add a new section to the report that will display participant characteristics for those participants enrolled ON or AFTER July 1, 2000. The report will display counts for gender, age, race/ethnicity and disabilities.
- Renumber Sections IV, V and VI to accommodate the new Participant Characteristics Summary.

Scripts:

Scripts will be run to insert mnemonic, menu and access level information into tables for the new program, PWSL and to update version information in the rlse_cntl table.

Please see below for a sample of the revised PWPR.

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000      WELFARE TO WORK PARTICIPANT REPORT
001  =====
002  Subgrantee Name and Address: | Subgrantee Code: !!!
003  !!!!!!!!!!!!!!!!!!!!!!!!!!!!! | Grant Code: !!! !!!!!!!!!!!!!!!!!!!!!!!
004  !!!!!!!!!!!!!!!!!!!!!!!!!!!!! | Report Range: MM/DD/YYYY to MM/DD/YYYY
005  !!!!!!!!!!!!!!!!!!!!!!!!!!!!! |
006  !! !!!!!-!!!! | !!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!
007  =====
008  I. SUBGRANT INFORMATION
009      A. Report Revision Number 99
010      B. Subgrant/Contract Number !!!!!!!
011      C. Subgrant Term From MM/DD/YYYY
012      To MM/DD/YYYY
013  =====
014  II. PARTICIPANT SUMMARY CUMULATIVE TOTALS
015      A. Total Participants Enrolled
016      B. Total Participants Served
017          1. General Eligibility/Noncustodial Parents Category (70%)
018              a. Long-term TANF Recipients/TANF Exhaustees
019              b. Noncustodial Parents
020          2. Other Eligibles Category (30%)
021              a. TANF Recipient w/ Characteristic Long Term Welfare
022              b. Former Foster Care Participants
023              c. Custodial Parent w/ Income Below 100% Poverty
024      C. Total Participants Terminated
025          1. General Eligibility/Noncustodial Parents Category (70%)
026          2. Other Eligibles Category (30%)
027      D. Placed in Unsubsidized Employment
028          1. Greater than or equal to 30 hours per week
029          2. Less than 30 hours per week
030      E. Employed in Unsubsidized Employment When Entering WtW
031          1. Greater than or equal to 30 hours per week
032          2. Less than 30 hours per week
033      F. Placed in Subsidized Employment
034          1. Greater than or equal to 30 hours per week
035          2. Less than 30 hours per week
036      G. Transfers
037          1. Transfer from Grant 800 to Grant 801
038          2. Transfer Eligibility from 30% to 70% within the Same Grant
039  =====
040  III. ACTIVITIES SUMMARY
041      A. Total Activities
042          1. Community Service
043          2. Work Experience Program
044          3. Public Sector Employment Wage Subsidy
045          4. Private Sector Employment Wage Subsidy
046          5. On-the-Job Training
047          6. Job Readiness Services
048          7. Job Placement Services
049          8. Post-Employment Services
050          9. No Longer In Use
051          10. Job Retention Services

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052      11. Supportive Services
053      12. No Longer In Use
054      13. In-Depth Assessment, Indiv. Service and Case Mgmt Services
055      14. Pre-Employment Job Training/Vocational Education
056      =====
040 IV. PARTICIPANT CHARACTERISTICS SUMMARY (Participants from 7/1/2000)
041     A. Gender
042       1. Male
043       2. Female
041     B. Age
042       1. 14 - 17
043       2. 18 - 35
043       3. 36 - 50
043       4. 51 - 64
043       5. 65 and Older
041     C. Race and Ethnicity
042       1. American Indian or Alaska Native
042       2. Asian
042       3. Black or African American
042       4. Hispanic or Latino
042       5. Native Hawaiian or Other Pacific Islander
042       6. White
041     D. Participants with Disabilities
056     =====
052     V. Total Accrued Expenditures
053     VI. Individual Development Accounts
054
055     VII. Comments      !!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!
056     !!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!
057     !!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!
058     =====
059     Name                Title                Phone No.      Signature
060     !!!!!!!!!!!!!!!      !!!!!!!!!!!!!!!      999-999-9999
061     Contact Person      Title                Phone No.      Date Submitted
062     !!!!!!!!!!!!!!!      !!!!!!!!!!!!!!!      999-999-9999      MM/DD/YYYY
063     =====

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